

## Task Force Quarterly Report (July 2015 to September 2015)

<b>Municipality/Community</b>	Richmond, BC
<b>Date of Report</b>	October 1, 2015
<b>Task Force Coordinator</b>	Ella Huang, Richmond Centre for Disability
<p><b>Any Changes in Task Force</b> (e.g. member, action plan)</p> <p>As on October 1, 2015, we have no change with our Task Force membership or action plan. There is one additional participant, Dina McInnes; she shared her story about lack of visitability in her life, and has been invited to our June 2015 meeting. Her story is the featured story that we put into our Media package to promote public awareness of VisitAbility of singly dwelling homes. We have not invited her officially to join the Task Force because we reckon that Phase II is ending in September; but she would be considered as part of our group.</p> <p>I also came across Owen Barclay, president of AccessAble Home &amp; Property Services Ltd. and a Certified Aging-in-Place Specialist at an employer's meeting in mid-September. He specializes in home modifications, property maintenance, project management and disability consulting. I have extended an invitation to him to join our meeting on October 27, 2015 with our Task Force. He may be able to provide some valuable insights into how to promote visitAbility and Aging-in-Place.</p>	
<p><b>Key Task Force Activities Done Since Last Report</b> (in a point format)</p> <ul style="list-style-type: none"> <li>• No Task Force members' meeting was held during the reporting period, due to summer season.</li> <li>• A Task Force meeting was originally scheduled to September, but many members indicated that September was a very busy month and they were not available to come to the meeting. Therefore it was re-scheduled to October 27, 2015.</li> <li>• The media package draft has been circulated, but no feedback obtained from members. The project is put on hold momentarily until the next meeting.</li> <li>• An analysis of the Renovators' Survey was completed and circulated.</li> <li>• Tom Parker, one of the Richmond Task Force members, joined the Coordinators' web meeting on September 17, 2015, standing in for the Coordinator of the Task Force, who was unavailable to join the meeting.</li> <li>• The Task Force continued the mail-out of VisitAbility information to the RCD's Accessible Parking Permit holders with their renewal notice. The package includes brochure and visitAbility checklist. The mail-out quantities were 336 for July to September.</li> <li>• On August 15, 2015, Richmond VisitAbility Task Force joined the Technology Fair through a Disability Lens event at the Executive Airport Plaza Hotel &amp; Conference Centre, and hosted a display table. About 200 attendees were at the event and visited the table, where brochure, fact sheets, and gimmicks were given out. We also showed the CCDS Project promotional videos and responded to a good number of enquiries and questions.</li> </ul>	

### **Task Force Progress and Outcomes Made Since Last Report** (in a point format)

- The Richmond VisitAbility Task Force has put together a Media Package, as part of the public education initiative. There is informative material, together with a human story, to get the attention of the media. This can also be a continuous process even after the completion of the CCDS project.

### **Challenges encountered in implementing the task force action plan**

- Typically activity was much less for the two summer months; this was true for our Task Force as we did not hold any meeting nor had much communication for July and August. Returning to September the pace picked up a lot, but most members were too busy involved in their own work life; there was not much communication either.
- Many members are uncertain of the next step for the Task Force; this was not resolved because the September meeting was postponed to October, where all the members are able to discuss more in details in a fact-to-face meeting.

### **Active stakeholders involved** (List names and affiliations)

- Owen Barclay, AccessAble Home & Property Services Ltd. [www.accessabale.ca](http://www.accessabale.ca)  
[owen@accessable.ca](mailto:owen@accessable.ca)
- Dina McInnes, person with disabilities [dina@rcdrichmond.org](mailto:dina@rcdrichmond.org)

### **Information Dissemination Activity and Number of People Reached**

July to September 2015 – VisitAbility brochure was included in the mail-out to 336 people with their renewal of accessible parking permit.

August 15, 2015 – Technology Fair through a Disability Lens, distributed visitAbility brochures and promotional items to about 200 attendees.

